Opening & Switching Between Multiple Browser Tabs

The best way to use the E-Track training materials is to have one browser tab with your training materials visible and another browser tab with the E-Track TEST environment open. This makes it easy to quickly switch back and forth between reading/viewing the training instructions and trying it yourself in the system.

If you’re unfamiliar with using browser tabs, the next few pages will walk you through it.
To begin, open your Internet browser. We are using Internet Explorer 8 in this example. Once open, navigate to your E-Track Liaison Training Page: www.ocwtp.net/e-track/LsnTrngA.html. Next, click on the small blank tab (circled below) immediately to the right of your existing web page's title. This will open a new browser window.
In your new browser tab, navigate to the E-Track Test Environment End-User Login Page: https://e-track-qa.teds.com/EveryOne/TEDSEveryOne.jsp. Notice you now have two separate websites open in two separate labeled tabs. Now you can toggle between viewing your training instructions on your E-Track liaison training page and practicing them in the test environment. You could even open more tabs by continuing to click the small blank tab to the right of your open tabs.
Another nice thing about working in browser tabs is that you can close an individual browser tab without closing your entire browser window. To close an individual tab, simply click on the “x” at the right of that tab’s label.