

February Bridgeline for Trainers

With great enthusiasm we introduce the Trainer Bridgeline Series. These brief phone conferences will allow exchange of information and trainer tips. Each Bridgeline will focus on a single topic and be no longer than 30 minutes. Our plan is to offer each "session" twice, once during the lunch hour and once during the evening. Our first two Bridgelines will focus on managing conflict in the training room and will be held the week of February 4th. You can call in on February 4th from 8pm to 8:30pm OR on February 7th from 12pm to 12:30pm. Please call IHS if you do not have the Bridgeline phone number or access code.

Trainer Event

Check your mailbox for your Trainer Event brochure! (Didn't Sandy do a fabulous job on the design?) Please register for the Event by mail, on-line, or by phone no later than February 4th. We hope you are as excited as we are about our theme, *Your Connection to Permanence*, and the wonderful trainers presenting youth-focused workshops – Michael Sanders, Jim Still-Pepper, Joseph Shannon, Lisa Dickson, Amanda Dunlap, and, of course, our youth panel from OHIO YAB. Come enjoy a day of recognition, education, and networking...and find out the Rising Star and Linda Pope awards recipients!

Upcoming TOTs

February 7-8 and February 25-26, 2008 – *Culture & Diversity*

February 12-13, 2008 – *Curriculum Development*

Please contact Debra Sparrow at dsparrow@ihs-trainet.com for more information or to register.

Contracts

Effective immediately, the trainer contracts have been updated to clarify ownership of workshop material. The new language, found in section N), reads:

The trainer understands that any payment made to him/her for training curriculum and training materials developed, through an OCWTP curriculum development project is considered "work for hire" and are the sole property of the Institute for Human Services on behalf of the Ohio Child Welfare Training Program. (Materials developed for workshops, but not as part of a curriculum development project, are the trainer's property. Training materials include, but are not limited to: texts, monographs, curricula, outlines, handouts, booklets, and computer software.)

New Terminology

You may have noticed that we are no longer using the term "bibliography" and instead are using the term "content reference list" to refer to the list of all materials used to develop a workshop. This term is consistent with the definition of a reference list used in the American Psychological Association's Formatting Guide. You will also begin to see the term "learning activity" rather than "workshops" when we are referencing all

the ways learners get information. This term includes on-line training and Learning Labs.

Trainer File Updates

It's that time again! Time to send us your updated contact information, resume, education/certifications, and workshop materials including expanded content outlines and content reference lists. See "Content Reference List Requirement" below for further information in regards to workshop materials. Over the next few months we will be reviewing the trainer files and contacting you if we have any questions or need updated documents. Thank you in advance for your cooperation and quick response.

Content Reference List Requirement

If you developed and presented a workshop prior to the adoption of the Content Reference List Policy, your content reference list is not immediately due, but will be required by the OCWTP as you update your workshop. We will work with you to develop a reasonable timeframe to complete this requirement. However, please note that RTCs may choose to require a content reference list prior to scheduling your workshop.

High 5 Club

The OCWTP appreciates and values all our trainers, but we want to give special recognition and congratulations to the following trainers who received at least one 5.0 in December:

Lynn Anderson, Chris Arthur, Ann Bagley, Maggie Kinser, Kim Langley, Renee Linscott, Raymond Lloyd, Pat McCollum, Tonya Rutledge, Jayne Schooler, Beverly Spivek Morris, Jim Still-Pepper, Michael Walker, and Carilyn White.

We would also like to recognize anyone who has something to brag about in your professional career—perhaps a new book has been published, or you've won an award, or you have been honored in some way. Tell us about it so we can pass on the good news!

Classroom Performance System (CPS) Resource

The CPS training booklets were revised to be consistent with the upgraded version of the CPS software and are available for download on the OCWTP website (under Trainer Resources and scroll down to CPS resources).

NSDTA Conference

The National Staff Development and Training Association invites workshop proposals for its 21st Annual Professional Development Conference, *Georgia on My Mind*, in Atlanta, Georgia, on September 21-24, 2008. Please go to <http://nsdta-atlanta.org/> for details and instructions for submitting a proposal. Though the due date was January 15, 2008, NSDTA is continuing to receive proposals.