OCWTP Trainers (specifically Core trainers):

The OCWTP will be switching to the newest version of Classroom Performance System (CPS) software (version 5.01) on October 1st.  RTCs will individually begin using the new software between October 1st and October 10th (depending on their training schedule).  Please check with the individual RTC if you are scheduled to train Core during these dates to see which version they will be using at that time.

The new CPS software can be downloaded for free directly from eInstruction's website at www.einstruction.com. From the main screen, click on "downloads" and then select "CPS for PC Full Release" from the download dropdown menu.  Once you download and install the new CPS software, it automatically replaces your old CPS software and will automatically update any CPS databases you open within it.  You will be able to use your existing Core Module CPS databases with the new software.

The following training opportunities are available for CPS:

**First Option (Self-Training):**

We have designed a new CPS "blue book" that walks you through everything you need to know to use the new CPS software in Core training.  That book can be downloaded by going to the following link on the OCWTP website: http://www.ocwtp.net/Trainer%20Resources.html#CPS .
While the new software has a much different appearance, the functionality is actually very much the same.  The only piece that is different is how CPS sessions are engaged--and we actually think the engaging process is more streamlined in the new version. Those of you that have already received CPS training should have little or no problem adapting to the new software by just following along in the blue book while reviewing the new software.  RTCs will also be ready to help you at the training site, should you need additional help the day of training.


**Second Option (Online Go-to-Meeting Training with IHS Staff):**

Christina Carter will be holding 4 short "Go To Meeting" online trainings for up to 10 people each September 24, 25, 26, & 27 (each from 2-3 PM). These web trainings are primarily for Core trainers who have already used CPS and just need to see how the latest software version differs from the previous version.  These trainings will not, for example, be able to show trainers how to hook up the physical equipment. Each online session will run a half-hour to an hour.  People interested in attending one of the online trainings will need to contact Christina Carter directly so she can email you the information to connect to the training. Contact Christina Carter at ccarter@ihs-trainet.com or call her at 614/251-6000.

## Third Option (Full CPS TOT Training):

**Quarterly CPS TOTs (10-2 at IHS' Office):**

- September 28, 2007
- December 7, 2007
- March 7, 2008
- June 6, 20008

**These are the actual full TOTs for people who have never worked with CPS** (although any trainer can attend these for a refresher lesson).  There is a limit of 8 people per TOT (to be sure that Christina can help each person individually, if needed). **Debra Sparrow of IHS will handle registrations for these** four TOTs. Contact Debra at dsparrow@ihs-trainet.com or call her at 614/251-6000. Anyone attending a full CPS TOT is encouraged to bring a laptop to the training.


One final note:

If you are unable to attend any of the above opportunities, and would still like to receive additional CPS training, please contact Christina Carter and she will try to work with you individually.  Again, she can be reached at ccarter@ihs-trainet.com or at 614/251-6000.